



Think 360 Arts for Learning Director of Education - Position Announcement

About Us

Think 360 Arts' mission is to engage Coloradans of all ages in innovative arts programming that inspires creativity, builds community & advances equity. Through the values of collaboration, equity and access, diversity, and creativity, we:

- Provide opportunities for authentic arts experiences with professional artists
- Nurture creativity and social-emotional growth
- Help students of all ages and identities feel a sense of community and belonging
- Aid educators in developing imaginative ways of teaching

Our small staff of dedicated arts administrators work with Teaching Artists, PreK-12 teachers, and community partners to create customized arts programs for Coloradans throughout the state. Think 360 Arts for Learning is committed to creating a diverse environment and is proud to be an equal opportunity employer. All applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status. Bilingual applicants are encouraged to apply.

Roles & Responsibilities

The Director of Education provides leadership for Think 360 Arts' dynamic, inclusive Educational Programs, managing a roster of teaching artists and two full-time Programs Team members. The Director of Education reports to the Executive Director and serves in a senior management role, collaborating with the Development Director and Executive Director to ensure Think 360 Arts' day-to-day activities align with its mission and core beliefs. Responsibilities include:

1. Direct and manage the development, implementation, and evaluation of Think 360 Arts programs to assure alignment with the organization's mission.
 - Supervise two full-time Program staff, providing guidance, support and oversight for Think 360 Arts Programs: Artists-in-Schools, Teacher Professional Development, Wolf-Trap institute for Early Learning Through the Arts, Creative Aging, and Library Programs.

- Manage all aspects of the Colorado Arts Partnership (CAP) Grant Program, a yearly grantmaking program that supports school-based projects throughout Colorado.
 - Gauge, monitor, and continuously improve program quality via evaluation practices including working with outside vendors, analyzing data, conducting site observations, and soliciting community feedback.
 - Develop and manage department budget; monitor earned income targets and strategize with Executive Director on program revenue development.
 - Collaborating with the Executive Director and Development Director, provide grant-related support such as thought-partnering on grant proposals, drafting grant reports, and coordinating funder site visits.
2. Cultivate relationships with current and potential clients: school districts, administrators, artists, teachers, and community partner organizations.
 - Establish and/or maintain strong relationships with school leaders and community educators, both in Metro Denver and in Greater Colorado.
 - Represent Think 360 Arts for Learning at conferences and community events.
 - Stay current with local, state and national issues and trends in arts education.
 3. Artist Roster Development
 - Provide leadership for a roster of 60+teaching artists, developing relationships, supplying resources, and managing administration.
 - Lead artist professional development programs, developing a series of learning opportunities for artists that reflect current best practices in education.
 - Lead artist recruitment and selection process towards community needs and the organization's Equity, Diversity, Inclusion & Access goals, ensuring multiple art forms and geographic diversity are represented.
 4. Cross-department collaboration
 - Collaborate with Development, Marketing and Administrative staff to promote programs and resolve administrative matters.

Qualifications and Desired Skills

- Advanced degree or equivalent experience in Education, Arts or related field.
- 5+ years experience in education, arts education or educational program administration. Teaching experience preferred.
- Commitment to fostering an inclusive culture.
- Experience managing staff and/or contractors; alignment with the belief that coaching, support and communication are at the heart of the management role.
- Experience collaborating with artists and familiarity with the teaching artist role.
- Knowledge of Arts Integration, Social-Emotional Learning, and Anti-racism.
- Experience developing and managing a budget independently.
- Exceptional interpersonal, written, and verbal communication skills.

- Ability to work in a small, collaborative environment with varied tasks day-to-day.
- Experience or willingness to learn Google Suite (Gmail, Gchat, GCal, Google Meet, Drive), Salesforce, and Zoom meeting management.

Salary and Office Hours

This is a 40 hour/week salaried exempt position with flexible hours that intersperse working from home and working from our office in Denver. The salary for this position is in the range of \$55,000-\$60,000/year. Benefits include health and dental insurance with 100% individual premiums covered by the organization and options to include family at an additional cost, Simple IRA with a 3% match, and paid professional development opportunities. Time off includes three holiday weeks (Fall & Winter Breaks, aligned with Denver Public Schools Calendar) plus 6 paid holidays yearly. Think 360 Arts has a self-managed PTO policy to allow for healthy work-life balance; each employee is encouraged to take at least 1 week off quarterly.

To Apply

To apply, send a resume and cover letter to info@think360arts.org with the subject: Education Director Position. Priority consideration will be give to applications received by Monday, May 16th at 9 a.m. Interviews will take place May 19th-26th, and the desired start date is June 2022.