

July 10, 2017

POSITION OPENING - EXECUTIVE DIRECTOR

Think 360 Arts for Learning, Inc.

Think 360 Arts is seeking an Executive Director to lead our nonprofit in sustaining the arts as a necessary component to a complete education, a vibrant economy and a dynamic community. Every day, we bring the arts to K-12 students, teachers and community organizations through arts-integrated learning opportunities as well as training and curriculum development for education professionals. Our mission is to lead Colorado in cultivating and sustaining the arts as essential to all learning through creative experiences for students and teachers.

ORGANIZATIONAL DESCRIPTION

Think 360 Arts is the 54-year old Colorado affiliate for the national Young Audiences organization. We create arts education programs, grounded in solid pedagogy, customized to meet the needs of our constituents, and sustained by broad-based community support. Think 360 Arts focuses on in-depth programming that helps children and their teachers learn to express themselves creatively, engage more deeply in learning, and grow personally. Our programs include: artist-in-residence school programs, after-school workshops; educational performances; and professional development workshops and seminars for classroom teachers and for professional teaching artists. In 2016, Think 360 Arts served more than 85 schools, 3,600 teachers and 47,900 children. More than 33% of our programs were presented in Title 1 schools. Think360 Arts has 70 trained and qualified teaching artists to whom we pay a living wage for their services.

Additionally, Think 360 Arts has earned income revenue strategies through providing booking and logistical support services to other arts organizations to promote arts programming as well as a creative aging program for retirement communities. These strategies align with our belief that the arts are critical for every part of life.

CORE COMPETENCIES

The Executive Director is the chief executive officer of the organization and works in partnership with the Board of Directors and the staff to provide leadership, vision and direction. The Executive Director implements policies and strategic plans approved by the Board, manages the organization's programs and operations, oversees and develops the organization's professional staff, and represents the organization in the community. Specific management responsibilities include:

PLANNING: Implements, updates and reports on current strategic plans in areas of programming, fund development, maintaining key relationships, and operational goals.

FUNDRAISING AND DEVELOPMENT: Directs the conceptualization, design, and implementation of fundraising strategies, as well as campaigns and events with the Think 360

Arts Board and staff to ensure and maintain effective acquisition of financial support from individuals, corporations, foundations, and government.

PROGRAM OVERSIGHT: Oversees, with program managers, the implementation and evaluation of Think 360 Arts program initiatives and services to ensure that the artistic and educational programs of the organization serve the Think 360 Arts mission, and all contractual responsibilities of Think 360 Arts are met.

FINANCE: Ensures the adequacy, sustainability and integrity of the financial operations of Think 360 Arts including financial reporting, budgeting and analysis.

ADMINISTRATION; HUMAN RESOURCES: Oversees and takes responsibility for the management, mentorship and professional growth of all employees including hiring and termination, training, professional development, evaluation of performance, and compensation and benefits, all in accordance with Think 360 Arts personnel policies.

PUBLIC RELATIONS: As the primary spokesperson for the organization, works with staff and Board to develop a clear and consistent message to tell the organization's story and to advocate for arts education and integration. Supports all Board, staff, and volunteers in being articulate spokespersons for the organization. Promotes support for and visibility of Think 360 Arts. Communicates with high level school, government, and arts personnel, and participates in key associations and organizations, serving on committees and advisory groups and speaking in public settings at key community events.

BOARD OF DIRECTORS: Regularly meets with and consults with Board Co-Chairs, Executive Committee and full Board to achieve the goals and mission of Think 360 Arts and to keep the Board apprised of financial, administrative and programming developments. Utilizes the Board's strengths and skills to advance the stature and operational well-being of the organization. Works with all standing and ad hoc committees of the Board for strategic planning and other purposes.

QUALIFICATIONS

- A passionate belief and understanding of the value of the arts in the education and lives of people, young and old.
- Proven ability to lead an organization of comparable size and scope (approximately \$600,000 annual operating budget) in meeting fundraising goals and managing budgets.
- 7-10 years related experience.
- Understands the regulatory, governance and fiscal requirements associated with nonprofit organizations.
- An understanding of advocacy guidelines and constraints as related to nonprofit work.
- Able to lead and collaborate with a team of professionals and maintain the morale of the entire team.
- Excellent verbal and written communication skills.
- Some travel expected and evening work.
- Strong programmatic experience in areas of arts and/or education.
- Proven fundraising track record.

- Demonstrated flexibility with the ability to multi-task (sees the big picture, and attends to operational details).
- Computer literacy and working knowledge of technology. Experience in Salesforce.
- Appropriate academic credentials and/or demonstrated experience.
- For-profit business background and experience a plus.
- Strong interpersonal and management skills.
- High integrity, ethical and trustworthy.
- Successfully completes a background check as a condition of employment.
- Minimum Bachelor degree. Preference for Master or Doctorate in a related field.

SALARY & BENEFITS - This is a full-time, exempt position.

- Salary \$70,000 per year, flexible based on experience and qualifications.
- Health, dental benefits, and 401k are provided.

SUBMISSION PROCEDURES

Please send resume, cover letter demonstrating your qualifications for this opportunity, salary history/requirements, and list of 3 references electronically by **5:00pm, August 25th, 2017** to **careers@think360arts.org**

- NO PHONE CALLS PLEASE -

Think 360 Arts is an equal opportunity employer and seeks workforce diversity with respect to race, ethnicity, culture, gender, gender expression, military service, age, sexual orientation and physical abilities. For more information on Think 360 Arts please visit our website, think360arts.org. Think 360 Arts is a member of the Kennedy Center Alliance for Arts Education Network and Young Audiences Arts for Learning.

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